

~ MINUTES ~

REGULAR MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

November 19, 2018 ~ 6:30pm ~ Springdale, WA 99173

<u>MEMBERS PRESENT</u>	<u>GUEST(S) PRESENT</u>		<u>MEMBER(S) ABSENT</u>
Canfield, Jeff (Chair) Roy, Amy (Acting Vice Chair) Scott, Jim Winters, Rick (Superintendent)	Anderson, Mark Burrows, Mason Cannon, Christine Cobb, Matt Goad, Tim Greer, Vicki Hargrave, Edwina Hilpert, Tracey Holsten, Tina	James, Lenett McIsaac, Sue Sulgrove, B. Kim Sulgrove, Mary Ward, Tammy Watts, Dwayne Wright, Dirk Wright, Tami + 3 youth	Beckman, Diana (Vice-Chair) Turner, Justyn

CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:35pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There was one change to the Consent Agenda [specifically, deletion: Personnel / Staff Changes: New Hires – Certificated: Candee Wright (Substitute Teacher)]. There were no other changes or additions to the Consent Agenda.

CONSENT AGENDA

- Board Meeting Minutes:
 - Special Meeting / Work Session – October 15, 2018.
 - Regular Meeting – October 15, 2018.
- Personnel / Staff Changes:
 - Independent Contracts:
 - Carsen Jessup-Lee (Speech Therapist).
 - Lindsey Stirton (School Psychologist).
 - New Hires – Certificated (2018-2019):
 - Gregory Bell-Towne (Substitute Teacher).
 - ~~Candee Wright (Substitute Teacher).~~
 - New Hires – Classified and Other:
 - Shawn Anderson (Sub. Bus Driver).
 - Tammy Ward (MS Girls' Basketball Asst. Coach).
 - Lisa Warner (Sub. Custodian).
- Donations:
 - Anonymous; misc. school supplies; \$100.00; students in need.
 - Donna Beck; clothing; \$35.00 value; students in need.
 - Anonymous; misc. school supplies; \$25.00 value; students in need.
- Accounts Payable:
 - November 2018.
- Payroll:
 - November 2018.

PUBLIC FORUM

- Nothing to report.

SPECIAL SERVICES DIRECTOR (SPED) (M. Sulgrove)

- Status.
 - SPED enrollment down to 67-68, from approx. 90.
 - Welcomed two new team members: Carsen Jessup-Lee, Speech Therapist; and Lindsey Stirton, School Psychologist.

ATHLETICS DIRECTOR and K-12 TRUANCY OFFICER REPORT (K. Dodge)

- Not present; no report submitted.

PK-5 PRINCIPAL, TITLE I / LAP, GRANTS and TRANSPORTATION SUPERVISOR (Interim) REPORT (E. Hargrave)

- Status.
 - Highly Capable Program Plan (iGrant 217) – review and summary provided; request School Board approval.
 - Grants – Urgent Repairs grant awarded; parking lot lighting will be first ‘repair’ to be scheduled; Modernization grant being prepared.
- Other.
 - Elementary School – Family Night Out with Springdale Together Coalition scheduled for Nov. 28th; Concert, Cookies and Cocoa scheduled for Dec. 13th.
 - School Improvement Plan (due Dec. 1st) and School-wide Plan (complete) – to be provided at (regular) December 2018 School Board meeting.
 - STARS report submitted on time (Oct. 31st).
 - Transportation – working closely with A. Bingham, K. Dodge and M. Cobb regarding bus and fleet vehicle scheduling; M. Burrows making headway with major clean-up of Bus Garage; information inspections conducted.
 - School Leadership Workshop – good eye opener, lots of good ideas.
 - D. Watts now providing K-5 Principal Assistant services.

6-12 PRINCIPAL and ELL / ALE ADMINISTRATOR REPORT (M. Cobb)

- Status.
 - Summit Learning – now in 3rd year; hope to present topic each month to Board; can visit www.summitlearning.org for more info.; 36 cognitive skills in 7 areas to assist in college/career readiness; content skills; habits of success (need more professional development training on this topic).
 - Student Mentoring – going well, each Friday (10 minutes each student each week).
 - AED (Automated External Defibrillator) – one is located in the HS Gym; second unit in possession and will be located in the MS Gym.
- Other.
 - Student Handbook – Valedictorian / Salutatorian Requirements – tabled to January 2019 regular School Board meeting.
 - School Improvement Plan – draft ready; goal is 10% increase over last year’s scores.
 - Safety – K. Dodge providing Medical Moments each Friday; should finish by year’s end.

BUSINESS SERVICES & FOOD SERVICES DIRECTOR and IT SUPERVISOR REPORT (S. McIsaac)

- Status.
 - Enrollment – November Headcount = 472 (up 9); FTE = 463.21 (up 7.46).
 - Monthly Budget Report (review presented by T. Holsten for month ending Oct. 30th) – spending is pretty much on target, slight increase in Supplies and Materials (cyclical trend) as well as Travel (most expenses incurred by the Rural Alliance), with Capital Outlay well below budget.
- Other.
 - Surplus Items – new list provided for ‘surplus’ declaration (dated 10/5/2018); process explained; next Surplus Sale on/about October 25th for previously approved surplus list(s).
 - School Psychologist – have lead; work with another local school district.

SUPERINTENDENT REPORT (R. Winters)

- Resolution(s).
 - 18-02: Capital Levy for Safety, Security and Infrastructure Improvements – if School Board-approved and adopted, will file levy request with Stevens County offices for \$1.3M (conservative approach) will go to voters on Feb. 12, 2019.

➤ Other:

- Discussion of Board Policy Policy/Procedure #5231 (Personnel: Length of Work Day) – as related to Certificated Staff Collective Bargaining Agreement, may change CBA or policy language for 2019-2020 school year.
- Student School Board Representative – P.M. (9th grade student) has expressed interest in being a student representative; aspires to be neurosurgeon, attend an ivy league school and wants to be a student’s voice/liaison to School Board; Supt. Winters will coordinate list of projects to be worked on.

BOARD POLICY REVIEW

- Board Policies, Procedures and/or Forms: (1st Reading) – documents no longer applicable and should be deleted.
 - #2255-D: Instruction: Alternative Learning Experience Programs (Springdale Academy) – Delete.
 - #2255-E and #2255-E-P: Instruction: Alternative Learning Experience Programs (ALE Programs for Former Charter School Students) – Delete.

PLANNING AND DISCUSSION

- Director District 5 Representation.
 - Resignation: Diana Beckman – notification received at District Office on Nov. 6, 2018.
 - Vacancy Declaration – request that Board accept resignation.
 - Vacancy Fulfillment Process (ads, interviews, etc.) – request that Board publish vacancy notice, advertise for interested applicants, and establish applicant interviews in effort to fill this mid-term position.
- Calendar Reminder: There will be a Special Meeting / Work Session on Mon., December 17, 2018 at 5:30pm; the Regular Meeting will follow at 6:30pm.
- Potential Donation to Baseball Program.

BUSINESS

- Consent Agenda – A. Roy made a motion to accept and approve all items of the Consent Agenda, with the change regarding C. Wright as noted in the opening paragraph herein; said motion also includes the November 2018 Accounts Payable and November 2018 Payroll (all as noted below); J. Scott seconded; motion carried.

Gen Fund	Warrant numbers	162356	through	162374	\$	29,957.96
	Warrant number	162408	through	162456	\$	77,621.25
	Warrant number	162457			\$	2,100.00
ASB – K8	Warrant number	162354			\$	9.97
	Warrant number	162355			\$	133.89
ASB – HS	Warrant number	162353			\$	328.18
Payroll + ACH	Warrant numbers	162375	through	162407	\$	491,345.00

- Director District 5 Representation.
 - Resignation: Diana Beckman – A. Roy made a motion to accept this resignation, as submitted; J. Scott seconded; motion carried.
 - Vacancy Declaration – J. Scott made a motion to declare as vacant the Director District 5 School Board position, to advertise to fill this mid-term position, and to conduct interviews for any interested and/or qualified applicants during the December 17, 2018 Work Session / Special Meeting (to be held at 5:30pm); A. Roy seconded; motion carried.
- Resolution(s):
 - 18-02: Capital Levy for Safety, Security and Infrastructure Improvements (roll call vote; passed unanimously.
 - Director District 1 – Jeffrey Canfield: Yes X No _____.
 - Director District 2 – James Scott: Yes X No _____.
 - Director District 3 – Amy Roy: Yes X No _____.
 - Director District 4 – Justyn Turner: Yes _____ No _____ - Absent; Excused.
 - Director District 5 – Diana Beckman: Yes _____ No _____ - n/a; not present.

- Board Policies, Procedures and/or Forms: After determining it to be in the best interest of the district to act immediately, A. Roy made a motion to delete (retire) the Board Policies and Procedures noted below, after their 1st reading; J. Scott seconded; motion carried.
 - #2255-D: Instruction: Alternative Learning Experience Programs (Springdale Academy).
 - #2255-E and #2255-E-P: Instruction: Alternative Learning Experience Programs (ALE Programs for Former Charter School Students).
- Other:
 - Highly Capable Program Plan (iGrant 217) – A. Roy made a motion to approve this iGrant, as submitted; J. Scott seconded; motion carried.

EXECUTIVE SESSION (RCW 42.30.110)

At 7:45pm, J. Canfield (as presiding officer), announced the intent of the Board to enter into Executive Session not expected to exceed 60 minutes each (per employee / issue) to: consider the selection of a site or the acquisition of real estate by lease or purchase [§(1)(b)]; consider the minimum price at which real estate will be offered for sale or lease [§(1)(c)]; receive and evaluate complaints or charges brought against a public officer or employee [§(1)(f)]; evaluate the qualifications of an applicant for public employment or to review the performance of a public employee [§(1)(g)]; and/or evaluate the qualifications of a candidate for appointment to elective office – however, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public [§(1)(h)]. The Board meeting re-convened at 8:22pm. No motions were made during the Executive Session.

OTHER BUSINESS

Nothing to report.

ADJOURNMENT

A. Roy made a motion to adjourn at 8:23pm; J. Scott seconded; motion carried.

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Tina L. Holsten, Clerk

Board Secretary

Board Chair (or Vice-Chair)